



# Architectural Practice Examination

## Application Parts 1 and 2

### Personal details

---

Surname .....

Mr/Miss/Ms/Mrs .....

Given names .....

Former surname .....

Preferred name .....

Date of birth .....

Postal address .....

.....

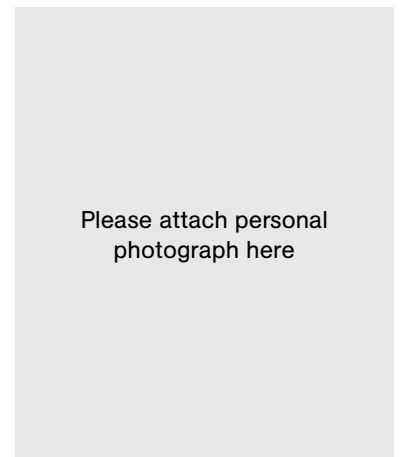
..... Postcode .....

Phone            Mobile .....

                     Home .....

                     Work .....

Email .....



### Education

---

Academic Qualifications  
or equivalent .....

Institution/Body .....

Country .....

Date of Advice of Final Results .....



**Work Experience**

---

Tick all relevant boxes

- Small Practice (Less than 5 employees) Medium Practice (5-50 employees)
- Large Practice (more than 50 employees)
- Government
- Allied Industry (Interior Design, Building & Construction, Other)

**Duration of Practical Experience**

---

Prior to Graduation ..... years and ..... months

Post Graduation ..... years and ..... months

**Application Type**

---

- Parts 1 & 2
- Part 2 only

Examination fee **\$620 (GST Free)**

Method of payment

Part 2 re-sit fee **\$260 (GST Free)**

- EFT
- Cheque/Money order
- Credit card

I hereby make application to take the Architectural Practice Examination Parts 1 and 2 to be conducted in South Australia in ..... (month and year).

I attach two PDF documents comprising the following required documents in the following order:

**Document 1**

- Completed application form.
- Statutory Declaration attesting to the accuracy of all the documentation submitted.
- A Certified copy of your Masters of Architecture Degree Testamur or letter/certificate of completion of an alternative pathway.
- Certified Evidence of your legal name (Drivers Licence or Passport).
- Certified Evidence of change of name, if relevant.

**Document 2**

- Logbook PDF generated via the AACA online Logbook Portal including:
  - APE Competency Summary (page 1).
  - Non-Project Hours (page 2).
  - List of Projects and Experience Allocation (page 3).
  - Performance Criteria Summary (page 4).
  - Detailed project pages (from page 5 onwards).
- Statement of Practical Experience (SoPE) including:
  - 1-page summary Curriculum Vitae (CV).
  - 2000–3000-word detailed description of at least 2 projects.
- APE Performance Criteria Report downloaded from the AACA website and completed.
- References if required (for allied industry employees and sole-practitioners).

To be completed if applicable:

I previously applied for admission to the Architectural Practice Examination Parts 1 and 2 in ..... (State/Territory) in ..... (month/year).

I previously undertook the Architectural Practice Examination Part 2 in ..... (State/Territory) in ..... (month/year).

You will need to register through our website [www.archboardsa.org.au](http://www.archboardsa.org.au)>Graduates>Application & Fees: Architectural Practice Examinations>Sign In>Haven't Registered Yet? and follow the prompts. Once approved, you can then upload the PDFs by signing in on the Graduate page using your ID.

Upload your documents as two separate PDF documents in the order stipulated above when prompted. Please retain your username and password for application to Part 3. Once submitted please print your invoice for tax purposes.

Signature of applicant ..... Date .....

Any private and confidential information provided with this application will only be used in support of the application and in accordance with APBSA's data collection and privacy policy. APBSA complies with the Privacy Act 1988 (Cth).

**Office use only**     Accepted     Not accepted    Reason .....